

Casey's Law: Helpful Steps for Loved Ones



Contact Your Commonwealth Attorney's office

Each Kentucky county has its own process for handling Casey's Law. Begin by reaching out to your County Attorney's Office and request to speak to the attorney responsible for Casey's Law cases. Ask about their process and whether they provide any guidance or assistance. A directory for each county attorney in Kentucky is available here: [👉 https://www.kcaa.com/directory/](https://www.kcaa.com/directory/)



Reach Out to your Local Casey's Law Advocate

Connect with a local advocate who specializes in Casey's Law to guide you through the process. These advocates often have firsthand experience and can provide invaluable support.

If you don't know where to find an advocate, here are some trusted resources:

- Ask your County Attorney's Office or Circuit Clerk's Office — they may have an office advocate or be able to direct you to someone who can help.
- Casey's Law Website
- 🌐 Visit: CaseysLaw.org
- Northern Kentucky Addiction Helpline (NKYODCP)
- 🌐 Visit: nkyodcp.org
- 📞 Call: 859-415-9280
- KY HELP Statewide Call Center
- 📞 Call: 1-877-318-1871 to speak with a screening and referral specialist



Gather Helpful Documents

Collect any documents that can support the petition and make the process smoother. These materials can help with scheduling assessments, completing forms, and preparing for court.

Recommended documents include:

- Current address of the individual
- Identification information (e.g., driver's license, Social Security number)
- Medical insurance information, if available
- Police reports or incident documentation
- Unpaid bills or other evidence showing how substance use is impacting their life

📁 Having these materials ready can make the process more efficient and better support your petition.



Schedule Evaluations with Qualified Health Professionals

As part of the Casey's Law process, two evaluations must be completed by qualified health professionals, and one of them must be a licensed physician. These evaluations assess the individual's substance use and the need for treatment. The court will order the individual to attend these appointments.

If you need help finding qualified professionals:

- 🌐 Visit: <https://findhelpnow.org/ky>
- 🌐 Visit: nkyodcp.org
- 🗣️ Ask your local advocate or County/Commonwealth Attorney's Office for recommendations

✅ Important:

- Clearly tell providers that the evaluation is for Casey's Law making sure they have **evaluation form 703A**.
- 📄 <https://www.kycourts.gov/703A.pdf>
- Write down the date and time of both appointments—you'll need these when filing paperwork with the Circuit Clerk's Office

Northern Kentucky Evaluation Resources

Journey Recovery Center.....859-757-0717
Transitions, Inc.....859-491-4435
NorthKey Community Care.....859-331-3292
SUN Behavioral Health.....513-880-8217



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859-415-9280



Info@nkyodcp.org



<https://nkyodcp.org>



Filing the Casey's Law Forms

Once you've spoken with your County Attorney and Circuit Clerk, and connected with an advocate (if available), the next step is to complete the Casey's Law petition.

Download Form 700A – Petition for Involuntary Treatment: kycourts.gov/Legal-Forms/700A.

Typically, you'll need to provide:

- Basic information about yourself and the individual you are seeking treatment for
- A description of the person's substance use behaviors and how it affects their well-being and safety
- A list of treatment options or facilities you're considering (An advocate can help with this)

! IMPORTANT: You will be required to select whether you would like your loved one to be detained for examination, evaluation, and hospitalization/admittance to a treatment facility if they meet the criteria for **60 days** or **360 days** of treatment.

✓ Always select 360 days. This gives the court the flexibility to order a longer treatment duration if deemed appropriate. The court can still order fewer days if necessary, but selecting 360 ensures the option for extended care is available.

 You'll file the completed paperwork with the Circuit Clerk's Office in the county where the individual resides.

 **Tip:** Ask your local court if they offer a checklist or filing packet to help you through the process. You can also visit the Northern Kentucky Office of Drug Control Policy for a printable Casey's Law Checklist:

 www.nkyodcp.org



Give yourself space to tell your story.

Your voice is a vital part of this process.

The Casey's Law petition form provides only a small section to explain your concerns—but your story matters.

If you need more space to describe the individual's behaviors, risks, or the impact of substance use, feel free to:

- Attach a separate sheet of paper, or
- Type your story in a Word document and print it out

Be as specific and honest as you can. Your perspective helps the court understand the urgency and importance of your request.



Return Evaluations 703A

After confirming that both providers are utilizing a copy of and use the official Casey's Law Evaluation Form (AOC-703A), follow up to ensure the evaluations are completed and signed before the forms are returned to the court.

! IMPORTANT: The **completed AOC-703A evaluation forms** must be submitted to the court **at least 24 hours before the scheduled hearing**. This can typically be done either:

- By the provider,
- Or through the County Attorney's Office, depending on local procedure.

Be sure to clarify the following with your local court offices:

- Is it the petitioner's responsibility to return the completed forms, or should the providers submit them directly?
- If the provider is responsible for submission, will the court notify them of the next steps after the forms are received?

 **Tip:** Contact your County Attorney's Office and Circuit Clerk's Office to ask whether they have any other specific instructions or deadlines for returning the evaluation forms.



Locate Detox & Treatment Facility



Treatment Planning Reminder:

The petitioner is responsible for arranging treatment and whenever possible, treatment should be secured prior to the final hearing.

- Contact facilities early to confirm bed availability, admission requirements, and whether they accept court-ordered (Casey's Law) placements.
- Keep records of any conversations, confirmations, or intake instructions to share with the court if needed.

You can also visit  www.findhelpnowky.org or the Northern Kentucky Office of Drug Control Policy  www.nkyodcp.org for treatment providers and resources.

Northern Kentucky Detox & Treatment Facility Options

Journey Recovery Center.....	859-757-0717
Transitions, Inc.....	859-491-4435
NorthKey.....	859-331-3292
Sun Behavioral Health.....	859-374-7680



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